

DD/S&T-257-65

MEMORANDUM FOR: Acting Assistant Director, ORD
Assistant Director, OSI
Director, FMSAC
Assistant Director, OSA
Chief, Special Projects Staff

SUBJECT: Computer Handling of Contract Data

1. The Offices of [] have developed the format and procedures for handling some OEL contract data by machine methods. Attachment A is a pilot run for a portion of OEL's contract work.

25X1

This system was developed for internal [] and its reception by Division Chiefs and Project Officers has been uniformly favorable. I believe that it could be a useful management tool to ORD, OSI, FMSAC, and possibly OSA and SPS, and if accepted on a Directorate-wide basis, it would also serve DD/S&T needs for planning, budget, fiscal, and contracting data.

25X1

2. The system is not yet completely debugged but is at a point where its usefulness can be demonstrated; I am asking some of those who participated in its development to visit each Office during the next few days to explain the usefulness of the pilot runs and obtain your comments. These meetings will be arranged by Plans and Programs Staff with such persons in your Offices as you wish to designate.

15/
ALBERT D. WHEELON
Deputy Director
for
Science and Technology

cc: AD/OEL wo/att.
AD/OCS wo/att.

Distribution:

- 1 - Each Addressee
- 1 - AD/OEL wo/att.
- 1 - AD/OCS wo/att.
- 1 - Dr. Wheelon

Approved For Release 2004/11/30 : CIA-RDP68R00530A000200120025-6

2 - DD/S&T Registry DD/S&T: [] hjb (18Jan65)

25X1